

Proses Registrasi KRSS dan KRS Semester Ganjil 2016/2017

Syarat Registrasi Semester Ganjil 2016/2017

Mahasiswa yang layak untuk melakukan registrasi KRS Semester Ganjil 2016/2017 adalah

- Mulai Binusian 2017, 2016, 2015, dst, untuk semua mahasiswa Single Degree yang aktif kuliah atau cuti resmi di Semester Genap 2016/2017
- Mulai Binusian 2016, 2015, 2014, dst, untuk semua Mahasiswa Program Ganda yang aktif kuliah atau cuti resmi di Semester Genap 2016/2017.

- Bagi mahasiswa yang telah melakukan **Validate Appointment** (Pengisian KRSS) dan melakukan pembayaran SKS-1 tepat waktu, maka dapat melakukan Pengisian Enrollment (KRS) di tahap 1, 2, dan 3.
 - Bagi mahasiswa yang telah melakukan **Validate Appointment** (Pengisian KRSS), tetapi tidak melakukan pembayaran SKS-1 tepat waktu, maka hanya dapat melakukan Pengisian Enrollment (KRS) di tahap 2 dan 3.
 - Bagi mahasiswa yang tidak melakukan **Validate Appointment** (Pengisian KRSS), maka hanya dapat melakukan Pengisian Enrollment (KRS) di tahap 3.
-
- **Tahap 1 : 23 Mei – 5 Agustus 2016**
 - **Tahap 2 : 6 Juni – 5 Agustus 2016**
 - **Tahap 3 : 18 Agustus – 9 September 2016**

- Pada **hari pertama pengisian Enrollment**, mahasiswa hanya diperbolehkan merubah mata kuliah yang dipilih sebanyak 2 pilihan.
- Contohnya pada saat periode **Validate Appointment** mahasiswa memilih mata kuliah A,B,dan C
- Pada saat **Pengisian Enrollment** jika mahasiswa memilih ulang mata kuliah tersebut dengan kombinasi :
 - A, B, C : Diperbolehkan
 - A, B, C ,**D** ,**E** : Diperbolehkan
 - A,C,**D**,**F** : Diperbolehkan
 - A, B, **D**, **E**, **F** : Tidak diperbolehkan karena sudah melewati batas 2 perubahan

Proses Registrasi Semester Ganjil 2016/2017

Login ke <http://bcs.binus.ac.id>

Masukkan User ID dan Password

Default password : b!Nu\$ddmmyyyy

(ddmmyyyy = tanggal, bulan, dan tahun lahir)



User ID
Password

Sign In

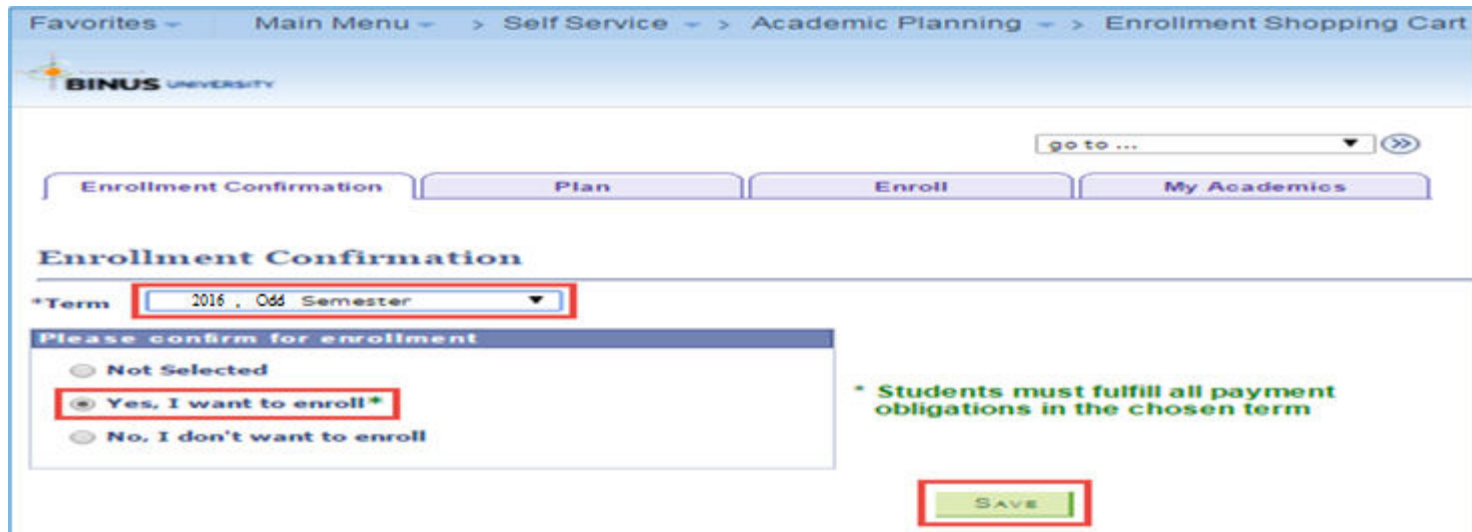
[Forgot Password?](#)

1. Enrollment Confirmation

Klik **Main Menu** Pilih **Self Service** Pilih **Academic Planning** Pilih **Enrollment Shopping Cart**

Pilih Term 1610 (2016, Odd Semester) kemudian pilih “Yes I want to enroll” dengan kondisi :

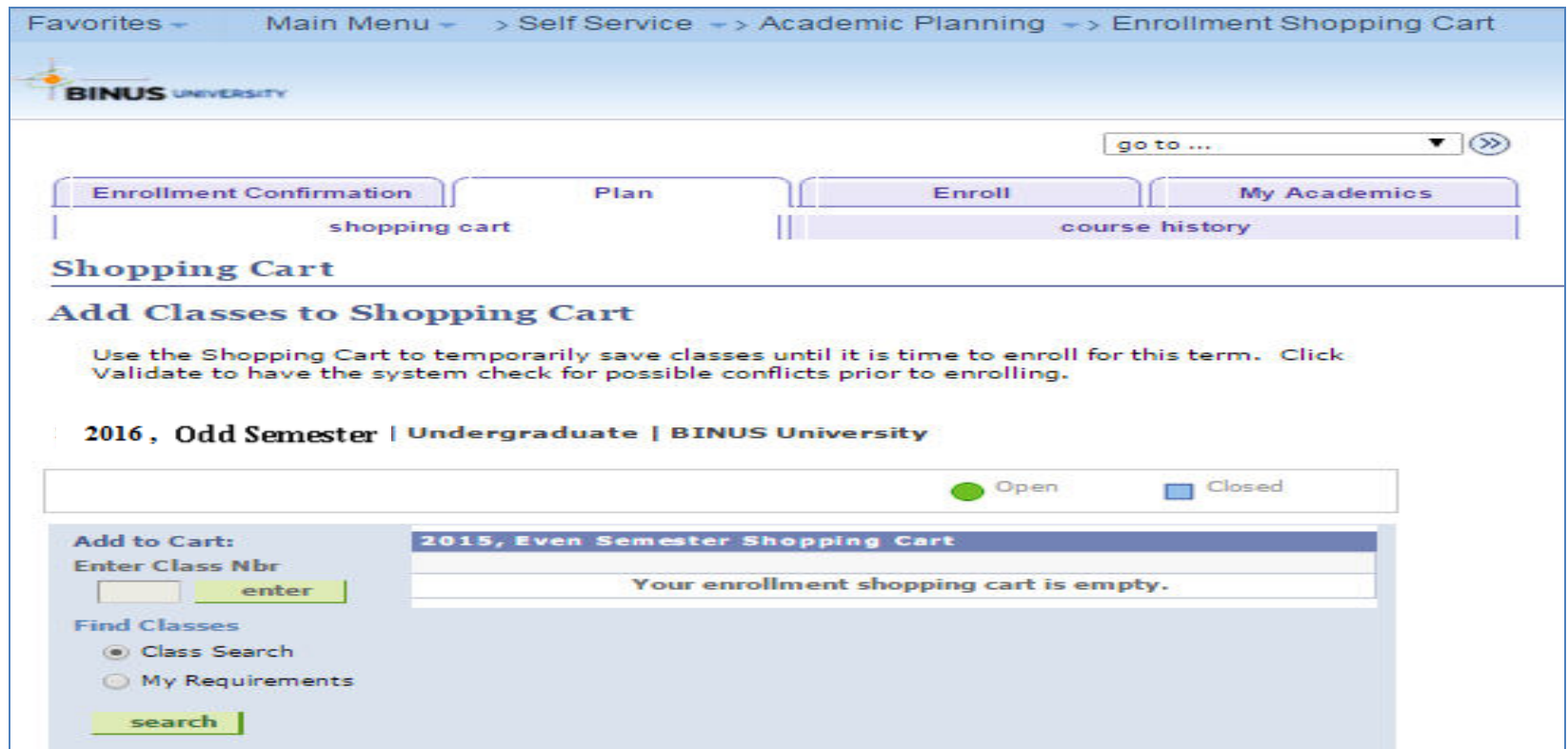
- * Sudah masuk masa pengisian Validate Appointment (**Tanggal 6 – 14 April 2016**)
- * Belum pernah mengisi KRSS (Validate Appointment sebelumnya)
- * Setelah memilih enrollment confirmation jangan lupa klik tombol “**Save**”



The screenshot shows the 'Enrollment Confirmation' page in the BINUS University system. The breadcrumb trail at the top reads: Favorites > Main Menu > Self Service > Academic Planning > Enrollment Shopping Cart. Below the breadcrumb is a 'go to ...' search bar. The main content area has four tabs: 'Enrollment Confirmation' (active), 'Plan', 'Enroll', and 'My Academics'. Under the 'Enrollment Confirmation' tab, there is a dropdown menu for '*Term' set to '2016 , Odd Semester'. Below this is a section titled 'Please confirm for enrollment' with three radio button options: 'Not Selected', 'Yes, I want to enroll*' (which is selected and highlighted with a red box), and 'No, I don't want to enroll'. To the right of these options is a green note: '* Students must fulfill all payment obligations in the chosen term'. At the bottom right, there is a green 'SAVE' button highlighted with a red box.

2. Page Shopping Cart


Setelah melakukan Enrollment Confirmation, masuk ke Self Service pilih Academic Planning pilih Enrollment shopping Cart
Page Shopping Cart ini akan digunakan mahasiswa untuk memilih mata kuliah dan kelas yang ingin diambil pada term tersebut.



The screenshot shows the 'Enrollment Shopping Cart' page in the BINUS University system. The breadcrumb trail at the top reads: Favorites > Main Menu > Self Service > Academic Planning > Enrollment Shopping Cart. Below the breadcrumb is a 'go to ...' dropdown menu with a right arrow button. A navigation bar contains four tabs: 'Enrollment Confirmation', 'Plan', 'Enroll', and 'My Academics'. Below the tabs, there are two links: 'shopping cart' and 'course history'. The main heading is 'Shopping Cart', followed by 'Add Classes to Shopping Cart'. A text box explains: 'Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.' Below this, it says '2016, Odd Semester | Undergraduate | BINUS University'. There are two status indicators: a green circle labeled 'Open' and a blue square labeled 'Closed'. On the left, there is a section 'Add to Cart:' with a text input for 'Enter Class Nbr', an 'enter' button, and a 'Find Classes' section with radio buttons for 'Class Search' (selected) and 'My Requirements', and a 'search' button. On the right, there is a table titled '2015, Even Semester Shopping Cart' with one row containing the text 'Your enrollment shopping cart is empty.'

3. Pilih My Requirement Klik Search

Favorites ▾ Main Menu ▾ > Self Service ▾ > Academic Planning ▾ > Enrollment Shopping Cart

 BINUS UNIVERSITY

go to ... ▾ >>

Enrollment Confirmation Plan Enroll My Academics

shopping cart || course history

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

2016 , Odd Semester | Undergraduate | BINUS University

☒ Open ☐ Closed

Add to Cart:
Enter Class Nbr

Find Classes
☐ Class Search
☒ My Requirements

2015, Even Semester Shopping Cart

Your enrollment shopping cart is empty.

4. Pilih mata kuliah yang ingin diambil pada KRSS/KRS

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [Enrollment Shopping Cart](#)

BINUS UNIVERSITY

Add Classes

Search by My Requirements

2016, Odd Semester

[Return to Add Classes to Shopping Cart](#)

Select Display Option: ☒ Hide Requirement Details ☐ Show Requirement Details

☒ Taken ☐ In Progress ☐ Planned

RS1-Computer Science-Database Technology-2012-Internship Version

RS1-Computer Science-2012-University Courses-Internship Version

RS1-Computer Science-2012-University Courses-Internship Version

RS1-Computer Science-2011-Univ Courses-English for TOEFL <500-Internship Version

RS1-Computer Science-2012-Core Courses-Internship Version

RS1-Computer Science-2012-Core Courses-Internship Version

Not Satisfied

Satisfied

show detail 2015, even semester

show detail 2015, even semester

Satisfied

hide detail 2015, even semester

The following courses were used to satisfy this requirement:

Course	Course ID	Description	Planned Semester	Units	When	Min Grade	Grade	Status	Class Availability
T 174	000138	Compilation Techniques	Semester 5	4.00	2014, Odd Semester	D	D	<input checked="" type="checkbox"/>	

First 1 of 1 Last

5. Setelah memilih mata kuliah, maka akan muncul tampilan seperti berikut ini

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [Enrollment Shopping Cart](#)

BINUS UNIVERSITY

Course Detail

A Career	Undergraduate
Units	8.00
Grading Basis	Graded
Course Components	Lecture Required
Academic Group	Entrepreneurship - General
Academic Organization	BEC

Enrollment Information

Course Attribute	Entrepreneurship MKU Entrepreneurship MKU S
-------------------------	---

Description

Growing a Business

2015, Even Semester Course Schedule

My Class Schedule You are not registered for classes in this term.	Shopping Cart Your shopping cart is empty.
--	--

☒ Open
 ☐ Closed

J 2378 sections for 2015, Even Semester Specific Class

Section	Session	Capacity	Status	
LPKR-LEC (1005)	1	0/30	<input checked="" type="radio"/>	select
Days	Start	End	Location	Dates
TBA	TBA		TBA	02/01/2016 - 06/30/2016

Dibawah ini merupakan penjelasan tampilan pada saat pengisian KRSS dan KRS

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [Enrollment Shopping Cart](#)

[Enrollment Confirmation](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[shopping cart](#) | [course history](#)

Shopping Cart

Course Detail

2015, Even Semester | Undergraduate | BINUS University

[Return to Search by My Requirements](#)

J 2382 - Lean Startup & Business Plan

Course Detail	
A Career	Undergraduate
Units	2.00
Grading Basis	Graded
Course Components	Lecture Required
Academic Group	Entrepreneurship - General
Academic Organization	BEC
Enrollment Information	
Course Attribute	Entrepreneurship MKU Entrepreneurship MKU 2
Description	
Lean Startup & Business Plan	

2015, Even Semester Course Schedule

My Class Schedule

You are not registered for classes in this term.

Shopping Cart

Your shopping cart is empty.

☒ Open
☐ Closed

J 2382 sections for 2015, Even Semester


Section	Session	Capacity	Status
LPKR-LEC (1002)	1	0/30	● select

Days	Start	End	Location	Dates
TBA	TBA	TBA	TBA	02/01/2016 - 06/30/2016

[View All](#)
1 of 1
[Last](#)

6. Klik tombol next untuk menambahkan kelas yang dipilih

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [Enrollment Shopping Cart](#)



>>

[Enrollment Confirmation](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[shopping cart](#) | [course history](#)

Shopping Cart

1

1. Select classes to add - Enrollment Preferences

2015, Even Semester | Undergraduate | BINUS University

J 2382 - Lean Startup & Business Plan


Class Preferences

J 2382-LPKR	Lecture	Open	Permission Nbr	<input type="text"/>
Session	Regular Academic Session		Grading	Grading Scheme before Batch 2014
A Career	Undergraduate		Units	2.00

Section	Component	Days & Times	Location	Start/End Date
LPKR	Lecture	TBA	TBA	

7. Jika ingin menambahkan mata kuliah lain kedalam shopping cart, ulangi langkah no 3-6. Untuk melakukan validasi prasyarat mata kuliah yang ada di shopping cart, centang mata kuliah yang ingin divalidasi kemudian klik tombol **validate**

Favorites ▾ Main Menu ▾ > Self Service ▾ > Academic Planning ▾ > Enrollment Shopping Cart



go to ... ▾ >>

Enrollment Confirmation Plan **Enroll** My Academics

shopping cart || course history

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

✓ J 2382 has been added to your Shopping Cart.

[For course history details, click here](#)

2016 , Odd Semester | Undergraduate | BINUS University

● Open □ Closed

Add to Cart:

Enter Class Nbr

Find Classes

☐ Class Search

☒ My Requirements

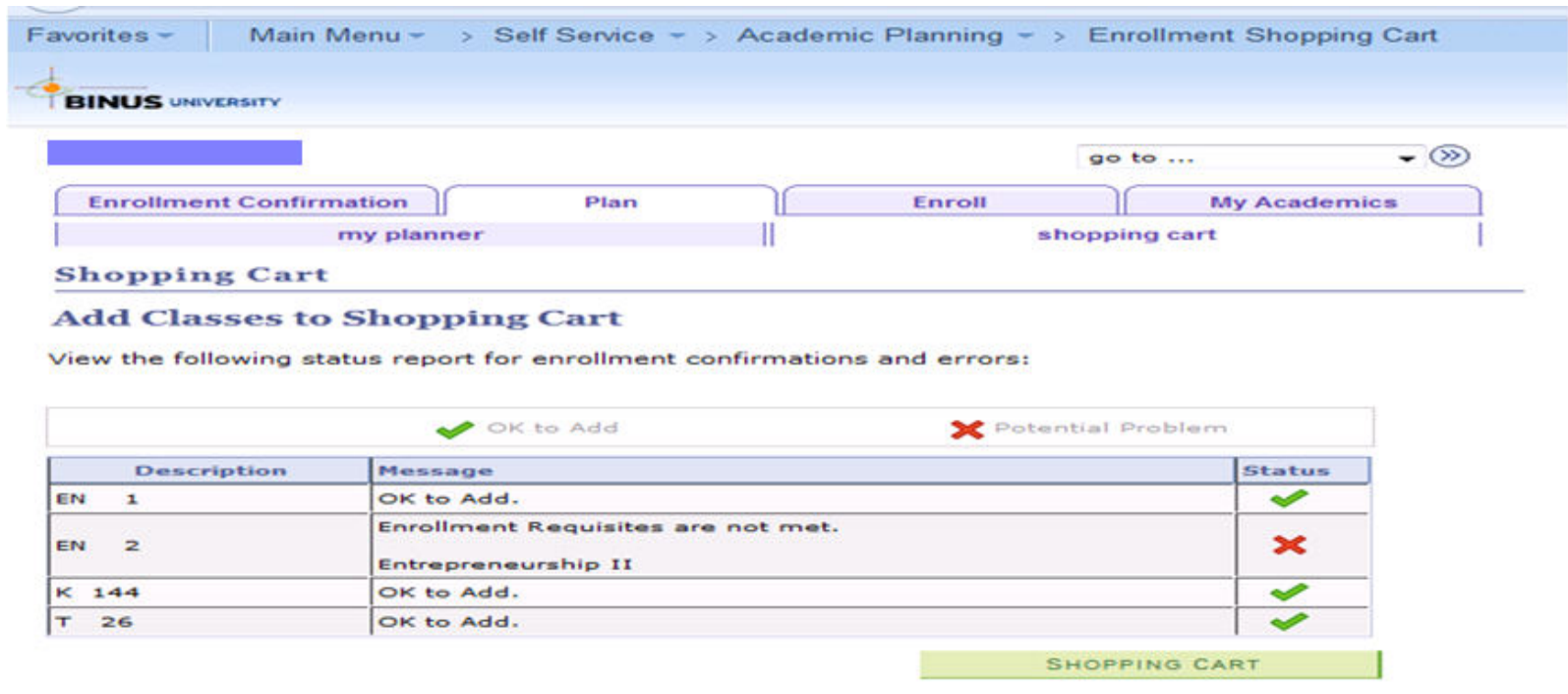
2015, Even Semester Shopping Cart

Select	Class	Days/Times	Location	Units	Status
<input checked="" type="checkbox"/>	J 2382-LPKR (1002)	TBA	TBA	2.00	●

for selected:

Setelah klik tombol **validate**, sistem akan memvalidasi mata kuliah yang dicentang apakah mahasiswa tersebut memenuhi persyaratan untuk mengambil mata kuliah tersebut.

Contoh Screenshot 1 : dari 4 mata kuliah yang divalidasi ada 1 mata kuliah yang belum bisa diambil karena mahasiswa belum lulus prasyarat mata kuliah tersebut



The screenshot shows the 'Enrollment Shopping Cart' page. The navigation bar includes 'Favorites', 'Main Menu', 'Self Service', 'Academic Planning', and 'Enrollment Shopping Cart'. Below the navigation bar, there are tabs for 'Enrollment Confirmation', 'Plan', 'Enroll', and 'My Academics'. The 'Plan' tab is active, showing 'my planner' and 'shopping cart' options. The 'shopping cart' option is selected, leading to the 'Shopping Cart' page. The page title is 'Add Classes to Shopping Cart'. Below the title, it says 'View the following status report for enrollment confirmations and errors:'. There is a table with 3 columns: 'Description', 'Message', and 'Status'. The table contains 4 rows of data. The first row (EN 1) is 'OK to Add' with a green checkmark status. The second row (EN 2) is 'Enrollment Requisites are not met. Entrepreneurship II' with a red X status. The third row (K 144) is 'OK to Add' with a green checkmark status. The fourth row (T 26) is 'OK to Add' with a green checkmark status. At the bottom right, there is a green button labeled 'SHOPPING CART'.


Description	Message	Status
EN 1	OK to Add.	✓
EN 2	Enrollment Requisites are not met. Entrepreneurship II	✗
K 144	OK to Add.	✓
T 26	OK to Add.	✓

SHOPPING CART

Contoh Screenshot 2 : dari 4 mata kuliah yang divalidasi ada 1 mata kuliah yang tidak bisa diambil karena total unitnya sudah melebihi batas yang ditentukan.

Favorites ▾

Main Menu ▾ > Self Service ▾ > Academic Planning ▾ > Enrollment Shopping Cart



go to ... ▾

»

Enrollment Confirmation

Plan

Enroll

My Academics

my planner

shopping cart

Shopping Cart

Add Classes to Shopping Cart

View the following status report for enrollment confirmations and errors:

✓ OK to Add

✗ Potential Problem


Description	Message	Status
EN 1	OK to Add.	✓
EN 2	OK to Add.	✓
K 144	OK to Add.	✓
T 26	Term unit maximum would be exceeded. The system checks your selected shopping cart entries and your enrolled classes against your term unit limit. This class would exceed this limit.	✗

SHOPPING CART

8. Pada masa pengisian **Enrollment** mahasiswa harus menghapus kelas sementara yang ada di shopping cart

Masuk ke **Self Service** Pilih **Academic Planning** Pilih **Enrollment shopping Cart**
Centang semua mata kuliah yang ada di shopping cart dan klik tombol delete yang ada disamping mata kuliah

Favorites ▾ Main Menu ▾ > Self Service ▾ > Academic Planning ▾ > Enrollment Shopping Cart



go to ... ▾ >>

Enrollment Confirmation Plan Enroll My Academics

shopping cart course history

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

[For course history details, click here](#)

2016 , Odd Semester | Undergraduate | BINUS University

☒ Open ☐ Closed

Add to Cart:
Enter Class Nbr

Find Classes
☒ Class Search
☐ My Requirements

2015, Even Semester Shopping Cart					
Select	Class	Days/Times	Location	Units	Status
<input checked="" type="checkbox"/>	J 2382-LPKR (1002)	TBA	TBA	2.00	<input checked="" type="radio"/>

for selected:

9. Mahasiswa harus memilih ulang mata kuliah yang ingin diambil dengan mengulangi langkah yang ada pada no. 3-6, sampai mata kuliah masuk dalam shopping cart. Setelah itu mahasiswa harus mencentang semua mata kuliah tersebut dan pilih **enroll**

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [Enrollment Shopping Cart](#)

[go to ...](#) >>

[Enrollment Confirmation](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[shopping cart](#) | [course history](#)

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

[For course history details, click here](#)

2016 , Odd Semester | Undergraduate | BINUS University

☒ Open
 ☐ Closed

Add to Cart:

Enter Class Nbr

Find Classes


☒ Class Search
☐ My Requirements

2015, Even Semester Shopping Cart					
Select	Class	Days/Times	Location	Units	Status
<input checked="" type="checkbox"/>	12382-LPKR (1002)	TBA	TBA	2.00	<input checked="" type="radio"/>

for selected:

10. Klik 'Finish Enrolling'.

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Enrollment](#) > [Enrollment: Add Classes](#)



[Enrollment Confirmation](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[my class schedule](#) || [add](#) || [drop](#) || [swap](#) || [edit](#) || [term information](#)

Add Classes

1 — 2 — 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

2013, Even Semester | Undergraduate | BINUS University


☒ Open
 ☐ Closed

Class	Description	Days/Times	Location	Units	Status
1 354-LBM1 (1828)	Mathematical Statistics II (Lecture)	We 12:00 PM - 01:00 PM Mo 09:00 AM - 10:00 AM	ASB	4.00	<input checked="" type="checkbox"/>

[CANCEL](#) | [PREVIOUS](#) | [FINISH ENROLLING](#)

11. Maka akan muncul konfirmasi mata kuliah tersebut sudah berhasil ditambahkan ke schedule. Mahasiswa bisa melihat mata kuliah yang sudah ditambahkan pada tombol My Class Schedule

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Enrollment](#) > [Enrollment: Add Classes](#)



[go to ...](#)

[Enrollment Confirmation](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[my class schedule](#) || [add](#) || [drop](#) || [swap](#) || [edit](#) || [term information](#)

Add Classes

1 2 3

3. View results

View the following status report for enrollment confirmations and errors:

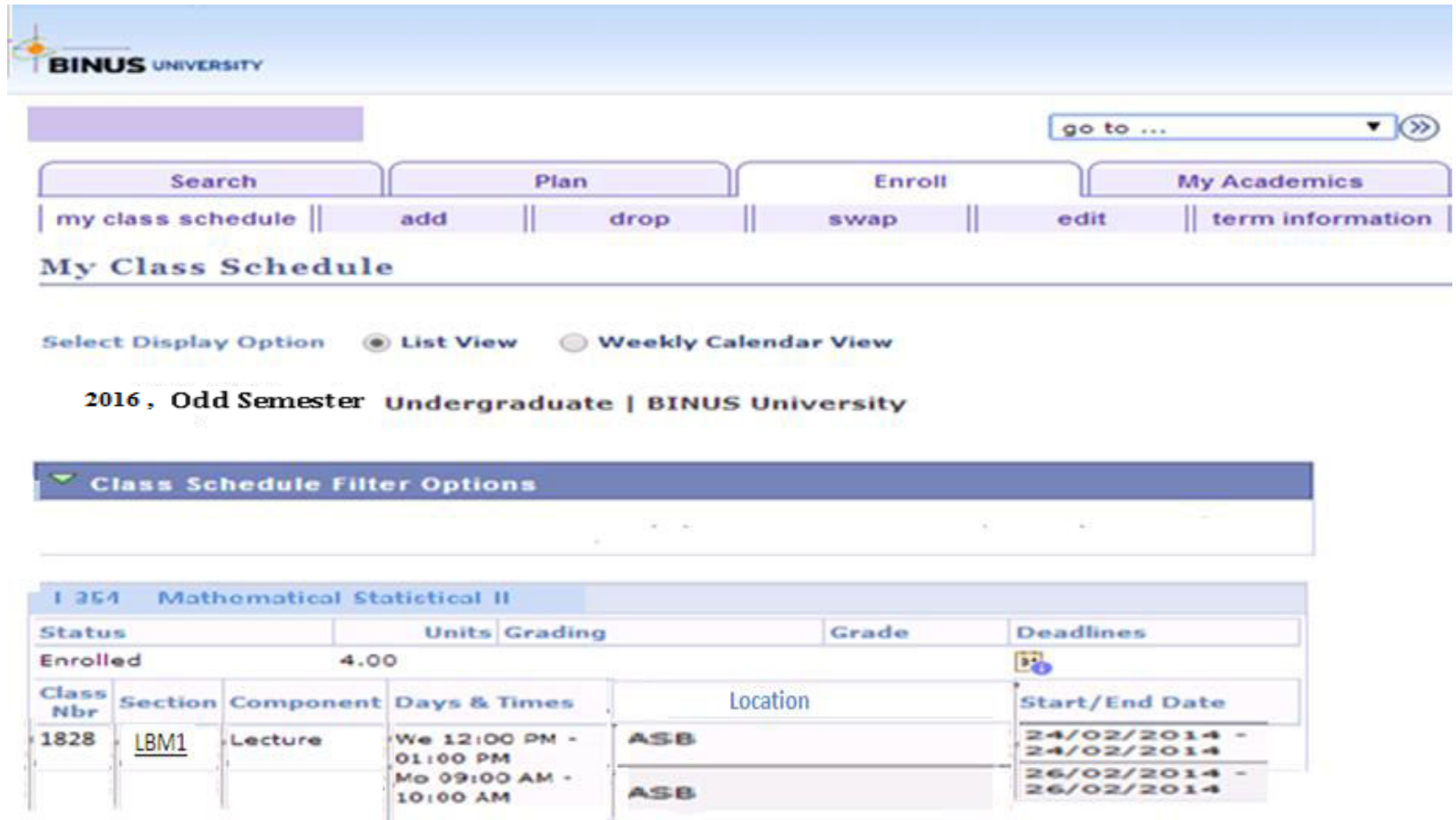
2016 , Odd Semester | Undergraduate | BINUS University

✓ Success: enrolled
✗ Error: unable to add class


Class	Message	Status
EN 1	Success: This class has been added to your schedule.	✓
EN 2	Success: This class has been added to your schedule.	✓
K 144	Success: This class has been added to your schedule.	✓

[ACCOUNT INQUIRY](#) | [MY CLASS SCHEDULE](#) | [ADD ANOTHER CLASS](#)

Mahasiswa dapat melihat Matakuliah yang sudah berhasil dipilih melalui **My Class Schedule** yang muncul setelah Finishing Enrolling.

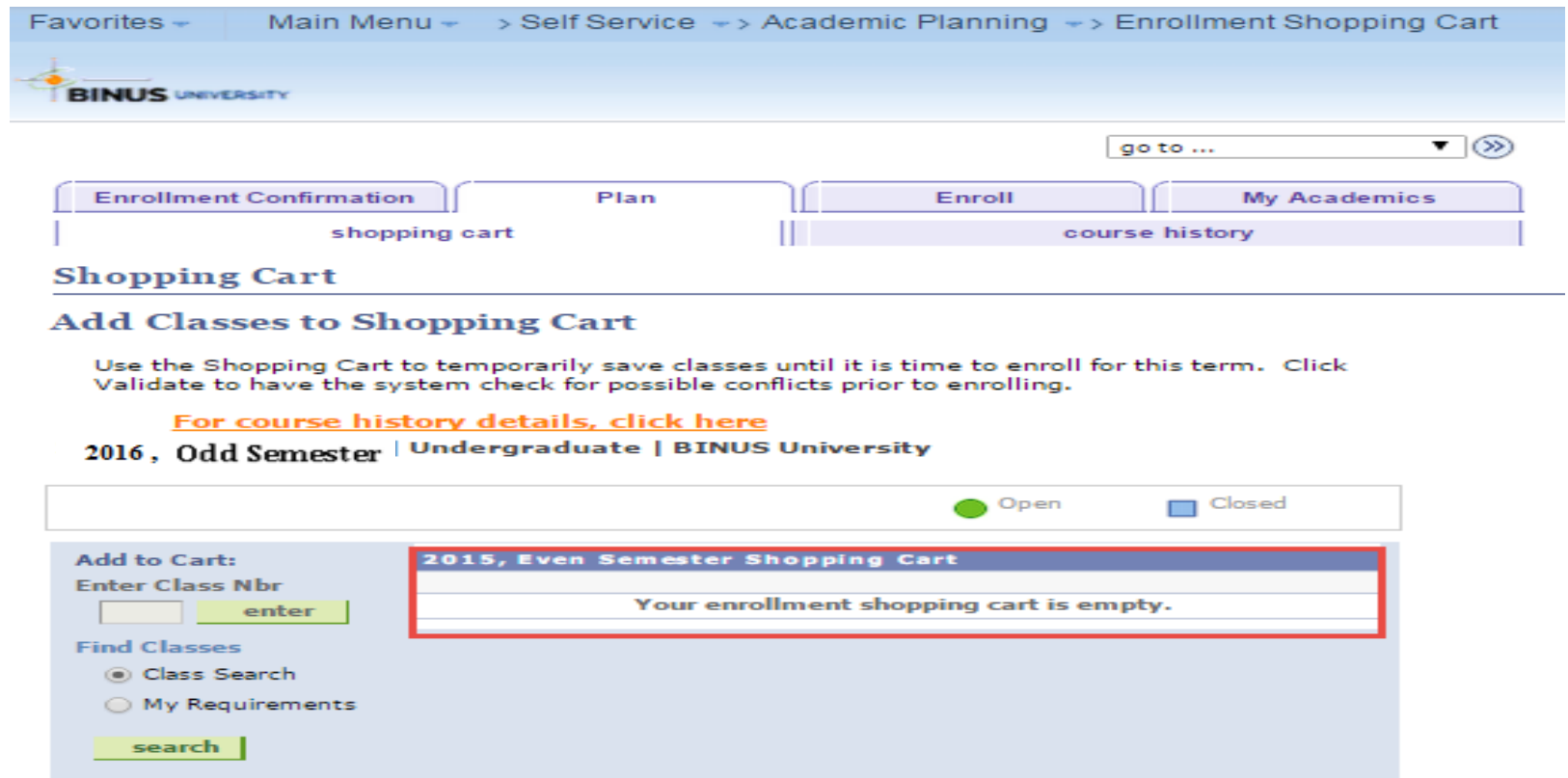


The screenshot shows the 'My Class Schedule' page on the BINUS University portal. At the top, there's a navigation bar with 'Search', 'Plan', 'Enroll', and 'My Academics' tabs. Below these are buttons for 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. The 'My Class Schedule' section is active, showing 'Select Display Option' with 'List View' selected and 'Weekly Calendar View' as an alternative. The semester is '2016, Odd Semester Undergraduate | BINUS University'. A 'Class Schedule Filter Options' bar is visible. The main content area displays a table for 'I 354 Mathematical Statistical II'.

I 354 Mathematical Statistical II						
Status	Units	Grading	Grade	Deadlines		
Enrolled	4.00					
Class Nbr	Section	Component	Days & Times	Location		Start/End Date
1828	LBM1	Lecture	We 12:00 PM - 01:00 PM	ASB		24/02/2014 - 24/02/2014
			Mo 09:00 AM - 10:00 AM	ASB		26/02/2014 - 26/02/2014

Setelah mahasiswa sukses melakukan Finish Enroll, mata kuliah yang tadinya ada di shopping cart akan otomatis hilang dari daftar shopping cart.

Mahasiswa **WAJIB** memastikan tampilan di shopping cart sudah kosong seperti tampilan berikut ini



The screenshot shows the 'Enrollment Shopping Cart' page. At the top, there is a navigation bar with links: Favorites, Main Menu, Self Service, Academic Planning, and Enrollment Shopping Cart. Below this is the BINUS UNIVERSITY logo. A 'go to ...' dropdown menu is visible. The main content area has a tabbed interface with 'Enrollment Confirmation', 'Plan', 'Enroll', and 'My Academics'. The 'Plan' tab is active, showing 'shopping cart' and 'course history' sections. The 'Shopping Cart' section is titled 'Add Classes to Shopping Cart' and includes instructions: 'Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.' Below this is a link: 'For course history details, click here'. The semester is set to '2016, Odd Semester | Undergraduate | BINUS University'. A status bar shows 'Open' (green circle) and 'Closed' (blue square). The 'Add to Cart' section has a text input for 'Enter Class Nbr' and an 'enter' button. Below this is a 'Find Classes' section with radio buttons for 'Class Search' (selected) and 'My Requirements', and a 'search' button. A red box highlights the '2015, Even Semester Shopping Cart' section, which contains the message: 'Your enrollment shopping cart is empty.'

View KRS/KRSS Result

Pada menu ini mahasiswa dapat melihat mata kuliah apa saja yang sudah di validate waktu KRSS dan yang di enroll ketika KRS

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Academic Planning](#) > [View KRS/KRSS Result](#)
[Home](#)

[New Window](#) | [Pers](#)

VIEW KRSS/KRS RESULT

Binusian ID	1	Academic Program	Computer Science
Student ID	1	Academic Plan	Accounting
Student Name	A	Program	Regular
Academic Institution	BINUS University	Campus	Binus Kemanggis
Academic Career	Undergraduate	Display Date	Oct 8, 2015
Term	1520 2015, Even Semester	Display Time	11:48:40AM

KRSS									Personalize Find 1-3 of 3 Last
Course Code	Course Name	Class Section	Class Shift	Class Program	Class Campus	Status	Units		
1 J2378	Growing a Business	LPKR		Regular	Binus Kemanggis	Succeed	8.00	✓	
2 J2382	Lean Startup & Business Plan	LPKR		Regular	Binus Kemanggis	Succeed	2.00	✓	
3 T0174	Compilation Techniques	LA01		Regular	Binus Kemanggis	Succeed	4.00	✓	

Total Succeed Units: 14.00

KRS									Personalize Find 1-3 of 3 Last
Course Code	Course Name	Class Section	Day	Time	Class Program	Class Campus	Status	Units	
1 J2378	Growing a Business	LPKR	TBA	TBA	Regular	Binus Kemanggis	Enrolled	8.00	✓
2 J2382	Lean Startup & Business Plan	LA01	TBA	TBA	Regular	Binus Kemanggis	Enrolled	2.00	✓
3 T0174	Compilation Techniques	LA01	TBA	TBA	Regular	Binus Kemanggis	Enrolled	4.00	✓

Total Succeed Units: 14.00

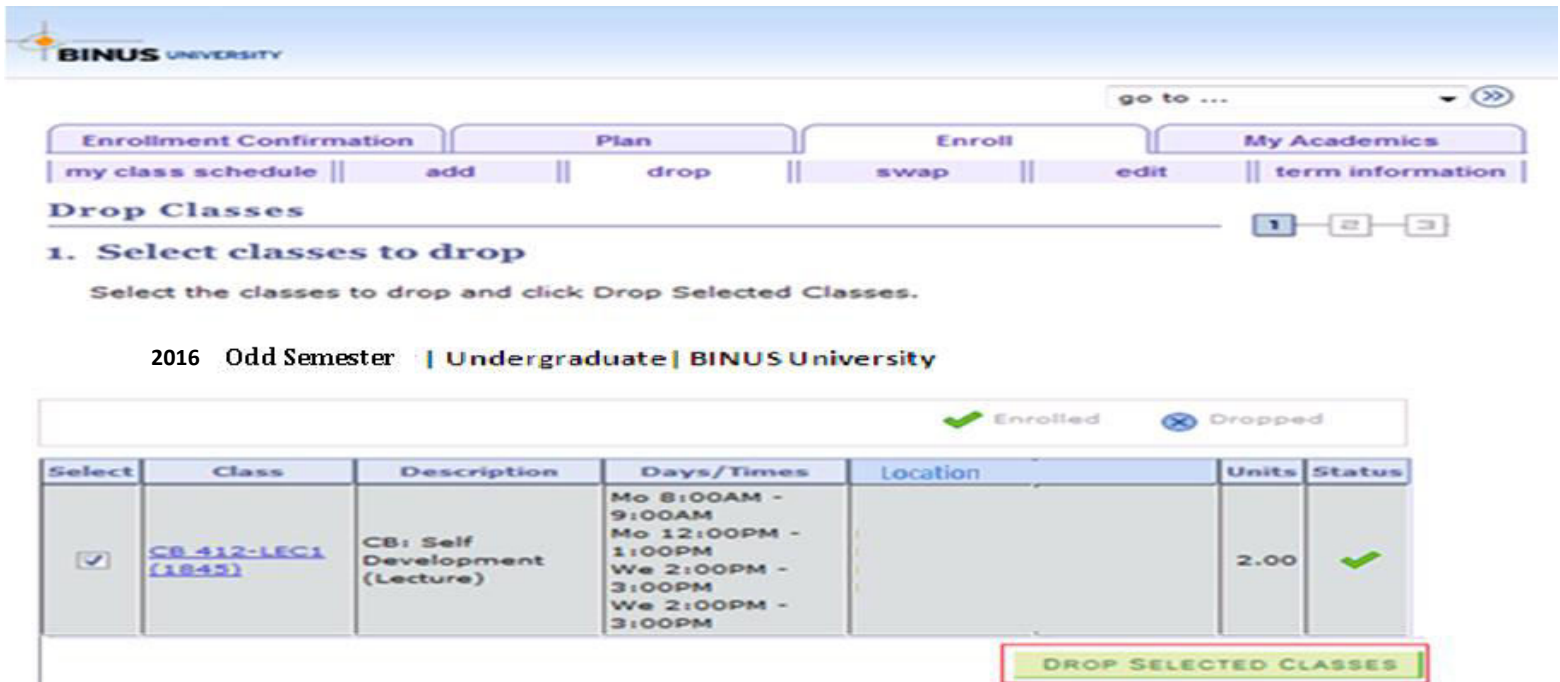
Drop Enrollment

Drop Enrollment

1. Masuk ke dalam menu **Self Services** pilih **Enrollment** pilih **Drop Classes**.

Pilih kelas yang ingin didrop dengan mencentang checkbox yang ada disamping mata kuliah, klik tombol **Drop Selected Classes**.

Mahasiswa bisa melakukan Drop Class setelah enrollment selama masa Pengisian Enrollment (KRS).




The screenshot shows the 'Enrollment Confirmation' page with a navigation bar containing 'my class schedule', 'add', 'drop', 'swap', 'edit', and 'term information'. The 'Drop Classes' section is active, showing a list of classes to be dropped. The class 'CB-412-LEC1 (1845)' is selected with a checkbox. The 'Drop Selected Classes' button is highlighted in green.

Select	Class	Description	Days/Times	Location	Units	Status
<input checked="" type="checkbox"/>	CB-412-LEC1 (1845)	CB: Self Development (Lecture)	Mo 8:00AM - 9:00AM Mo 12:00PM - 1:00PM We 2:00PM - 3:00PM We 2:00PM - 3:00PM		2.00	✓

DROP SELECTED CLASSES

2. Akan muncul konfirmasi untuk melakukan drop class, jika yakin untuk mendrop class tersebut, klik tombol **Finish Dropping**



go to ...

Enrollment Confirmation

Plan

Enroll

My Academics

my class schedule

add

drop

swap

edit

term information

Drop Classes

1
2
3

2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

2016 | Odd Semester | Undergraduate | BINUS University

✓ Enrolled
✗ Dropped

Class	Description	Days/Times	Location	Units	Status
CB-412-LEC1 (1845)	CB: Self Development (Lecture)	Mo 8:00AM - 9:00AM Mo 12:00PM - 1:00PM We 2:00PM - 3:00PM We 2:00PM - 3:00PM	ASB	2.00	✓

CANCEL

PREVIOUS

FINISH DROPPING

- BINUS UNIVERSITY**

go to ... »

Enrollment Confirmation	Plan	Enroll	My Academics
my class schedule add drop swap edit term information			

Drop Classes

1 2 3

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

2016, Odd Semester | Undergraduate | BINUS University

Class	Message	Status
CB 412	Success: This class has been removed from your schedule.	✓

MY CLASS SCHEDULE

Status **x** (Error: unable to add class) terjadi apabila :

- Jadwal yang dipilih bentrok dengan jadwal yang sudah diregistrasikan Mata kuliah sudah diregistrasikan sebelumnya di periode yang sama
- Kelas yang dipilih tidak sesuai dengan program mahasiswa (Reguler Class/Smart Class/Global Class)
- Tidak memenuhi prasyarat mata kuliah
- Tidak memenuhi syarat IPK untuk mengambil mata kuliah skripsi
- Tidak memenuhi syarat total sks untuk mengambil mata kuliah skripsi
- Melebihi jumlah sks mata kuliah yang dapat diambil

Terminology di BCS

Term	<p>Merupakan tahun, periode, dan semester dari aktivitas yang bersangkutan dengan mahasiswa. Aktivitas yang dimaksud antara lain: <i>term</i> masuk, <i>term</i> aktif dan sebagainya.</p> <p>Contoh kode <i>term</i> :</p> <p>1430 (dibaca: Tahun Ajaran 2014/2015 Semester Pendek)</p> <p>1510 (dibaca: Tahun Ajaran 2015/2016 Semester Ganjil)</p> <p>1520 (dibaca: Tahun Ajaran 2015/2016 Semester Genap)</p>
Enrollment Confirmation	<p>Merupakan proses baru pada periode pengisian KRS, yaitu mahasiswa harus melakukan konfirmasi apakah ingin melakukan registrasi pada semester berikutnya atau tidak. Setiap mahasiswa yang sudah layak untuk melakukan pengisian KRSS, WAJIB melakukan “Enrollment Confirmation”.</p>

Career	Jenjang perkuliahan yang terdapat di Binus. Contoh : RS1 (Undergraduate) digunakan untuk mendeskripsikan jenjang S1 reguler yang ada di Binus
Academic Group	Nama Fakultas/School Binus
Academic Organization	Program Studi Binus yang menawarkan program / jurusan kepada mahasiswa
Academic Program	Program atau jurusan yang terdapat di Binus. Contohnya: Sistem Informasi, Komputerisasi Akuntansi, Sastra Inggris, dsb.
Academic Plan	Peminatan yang terdapat pada masing-masing jurusan.
Location	Lokasi yang digunakan untuk perkuliahan Contoh : ASB (Alam Sutera Bridging)

Variabel Tuition Fee	Merupakan Istilah untuk biaya SKS (Satuan Kredit Semester)
Shopping Cart	Page yang digunakan untuk pengisian KRS (Kartu Rencana Studi)
Add Class	Untuk menambahkan mata kuliah dan kelas
Drop Class	Untuk membatalkan mata kuliah yang sudah dienroll. Mahasiswa bisa melakukan drop class selama pengisian KRS.
Unit	SKS (Satuan Kredit Semester)

My Requirement	Daftar mata kuliah berdasarkan Jurusan, peminatan dan angkatan mahasiswa
University Courses	Merupakan mata kuliah Universitas yang akan diambil oleh semua mahasiswa di Binus. Mata kuliah yang termasuk dalam kategori ini antara lain adalah : CB, Entrepreneurship dan English
Core Courses	Merupakan mata kuliah inti pada suatu jurusan
General Courses	Merupakan mata kuliah umum. Biasanya mata kuliah seperti kapita selekta, seminar proposal masuk ke dalam list general courses ini
Streaming Courses	Merupakan list mata kuliah yang ada di peminatan masing-masing.

Final Project/Thesis	Merupakan mata kuliah skripsi dan mata kuliah lain yang sifatnya sama seperti skripsi. Contoh Tugas Akhir dll.
Elective Courses	Merupakan mata kuliah pilihan yang bisa diambil
Internship Courses	Merupakan mata kuliah kerja praktek atau yang sifatnya sama (misal studi lapangan)
Program Courses	Merupakan mata kuliah yang hanya terdapat pada program tertentu.

Course Component	<p>Tipe perkuliahan pada sebuah mata kuliah. Terdiri dari :</p> <ol style="list-style-type: none"> 1.Lecture – Perkuliahan Teori 2.Laboratory – Perkuliahan Praktikum 3.Collaborative Learning – Perkuliahan gabungan beberapa kelas 4.Tutorial – Perkuliahan tambahan untuk mahasiswa
Course Attribute	<p>Informasi tambahan untuk mata kuliah tersebut. Contoh : Jumlah SKS Teori, Jumlah SKS Praktikum, Mata kuliah Thesis.</p>
Class Sections	Nama Kelas
Not satisfied	Belum memenuhi requirement yang sudah ditentukan baik itu secara unit (SKS) ataupun secara grade
Grade	Nilai dalam abjad A,B,C,D,E,F,L dan T

Validate Appointment (KRSS)

Periode dimana mahasiswa akan memilih mata kuliah untuk dimasukkan ke dalam shopping cart. Tujuan dari **Validate Appointment** adalah :

- Untuk menentukan jumlah kelas yang akan dibuka
- Untuk membantu mahasiswa melakukan validasi prasyarat terhadap mata kuliah yang diambil
- Untuk menghitung tagihan KRS 1

Mahasiswa bisa melakukan **Validate Appointment** dari **tanggal 6 – 14 April 2016**, yang dibagi lagi tanggal pengisiannya sesuai jurusan sebagai berikut:

- Jurusan Sistem Komputer, Teknik Industri, Teknik Sipil, Arsitektur, Manajemen, International Business Management, International Marketing, Akuntansi, Finance, Hotel Management, Sastra Inggris, Sastra Jepang, Sastra China, Psikologi, Desain Komunikasi Visual, Desain Interior, Hukum bisnis, Hubungan Internasional, Program ganda
(Tanggal 6 – 14 April 2016)
- Jurusan Sistem Informasi, Komputerisasi Akuntansi, Information System Audit, Komunikasi Pemasaran
(Tanggal 8 – 14 April 2016)
- Jurusan Teknik Informatika, Mobile Application and Technology, Games Application and Technology
(Tanggal 11 – 14 April 2016)

Pengisian Enrollment (KRS)

Periode dimana mahasiswa akan memilih ulang mata kuliah yang sama yang sudah dipilih pada saat periode **Validate Appointment**, untuk kemudian di enroll sehingga terdaftar di jadwal masing-masing mahasiswa.

Pengisian Enrollment ini dibagi menjadi 3 tahapan :

- 1. KRS Tahap 1 (Tanggal 23 Mei – 5 Agustus 2016) :** Mahasiswa yang boleh mengisi pada tahap ini adalah mahasiswa type A, yaitu sudah melakukan Validate Appointment (KRSS), melakukan pembayaran BP3, FPU (Tanggal 13 April 2016) dan SKS-1 tepat waktu (Tanggal 12 Mei 2016).
- 2. KRS Tahap 2 (Tanggal 6 Juni 2016 – 5 Agustus 2016) :** Mahasiswa yang boleh mengisi pada tahap ini adalah mahasiswa type A yang belum melakukan pengisian Enrollment (KRS) dan type B, yaitu sudah melakukan Validate Appointment , melakukan pembayaran BP3 tepat waktu tetapi terlambat dalam pembayaran SKS -1.
- 3. KRS Tahap 3 (Tanggal 18 Agustus 2016 – 9 September 2016) :** Mahasiswa yang mengisi KRS pada tahap ini adalah mahasiswa type A dan B yang belum melakukan pengisian Enrollment (KRS) dan type C, yaitu mahasiswa yang tidak melakukan Validate Appointment (KRSS).

**Hal – hal yang harus diperhatikan bagi
mahasiswa yang tidak mengisi
KRS Tahap 1 dan 2**

Bagi mahasiswa yang melakukan Pengisian KRS Tahap 3 mulai tanggal 18 Agustus – 9 September 2016 :

- Maka harus melakukan pembayaran **di hari yang sama**.
- Jumlah tagihan dapat diketahui melalui <http://bcs.binus.ac.id> >> Pilih Self Service >> Pilih Campus Finances >> Pilih Account Inquiry >> Pilih Summary
- Bila pembayaran tidak dilakukan maka mata kuliah yang telah dipilih **akan dibatalkan**.
- Mahasiswa dapat melakukan pengisian kembali pada hari berikutnya selama masa registrasi KRS.

Berikut ini cara melakukan pembayaran BP3, FPU, dan SKS-1:

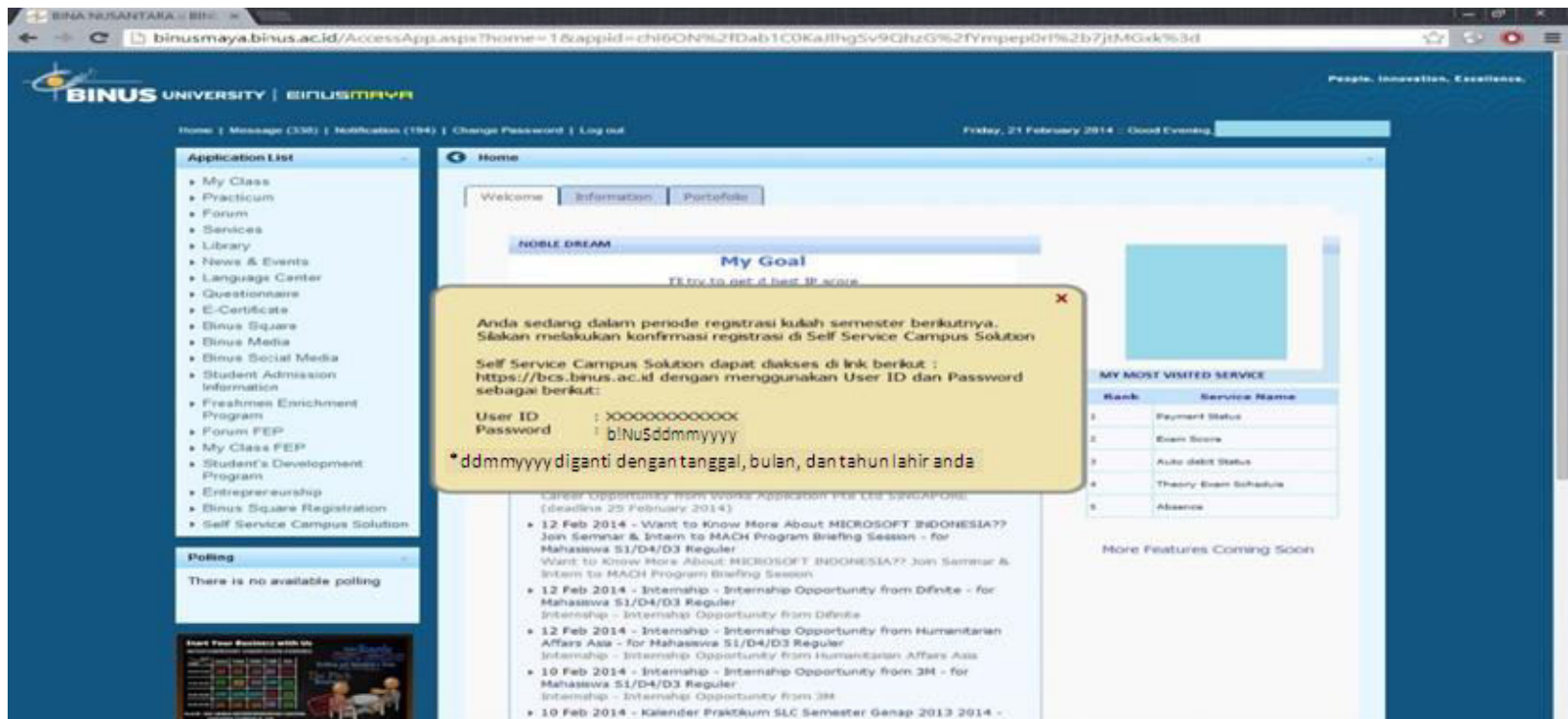
- Masukkan kartu ATM BCA anda
- Masukkan nomor PIN anda
- Pilih “Transaksi Lainnya”
- Pilih transaksi “Pembayaran”
- Pilih “Layar Berikutnya”
- Pilih transaksi “Lain-lain”
- Masukkan nomor rekening Universitas Bina Nusantara yaitu : **5 2 7 0 9 8 9 8 9 8**
- Masukkan NIM anda, ditambah dengan kode pembayaran (**Kode Bayar BP3 dan FPU : 21 dan Kode Bayar SKS : 22**)
Contoh jika bayar SKS : NIM : 1501567890, maka kode nomor mahasiswa yang diisi adalah **1 5 0 1 5 6 7 8 9 0 2 2**
- Masukan Jumlah Pembayaran sesuai tagihan yang terdapat di bcs.binus.ac.id
- Periksa transaksi pembayaran apakah **sudah benar**
- Jika **sudah benar** pilih menu keluar
- Simpan struk pembayaran ATM sebagai bukti bahwa pembayaran telah dilakukan.

Pop up notification di

<http://binusmaya.binus.ac.id>

Selama proses registrasi KRSS/KRS

- Pada masa pengisian KRSS Semester Ganjil 2016/2017, Binusmaya akan menampilkan pop-up notification pengisian KRSS
- Setiap mahasiswa yang layak untuk melakukan pengisian KRSS Semester Ganjil 2016/2017, **WAJIB** melakukan 'Enrollment Confirmation'.



The screenshot shows the Binusmaya website interface. A yellow pop-up notification is displayed in the center, containing the following text:

Anda sedang dalam periode registrasi kuliah semester berikutnya.
Silakan melakukan konfirmasi registrasi di Self Service Campus Solution

Self Service Campus Solution dapat diakses di link berikut :
<https://bcs.binus.ac.id> dengan menggunakan User ID dan Password sebagai berikut:

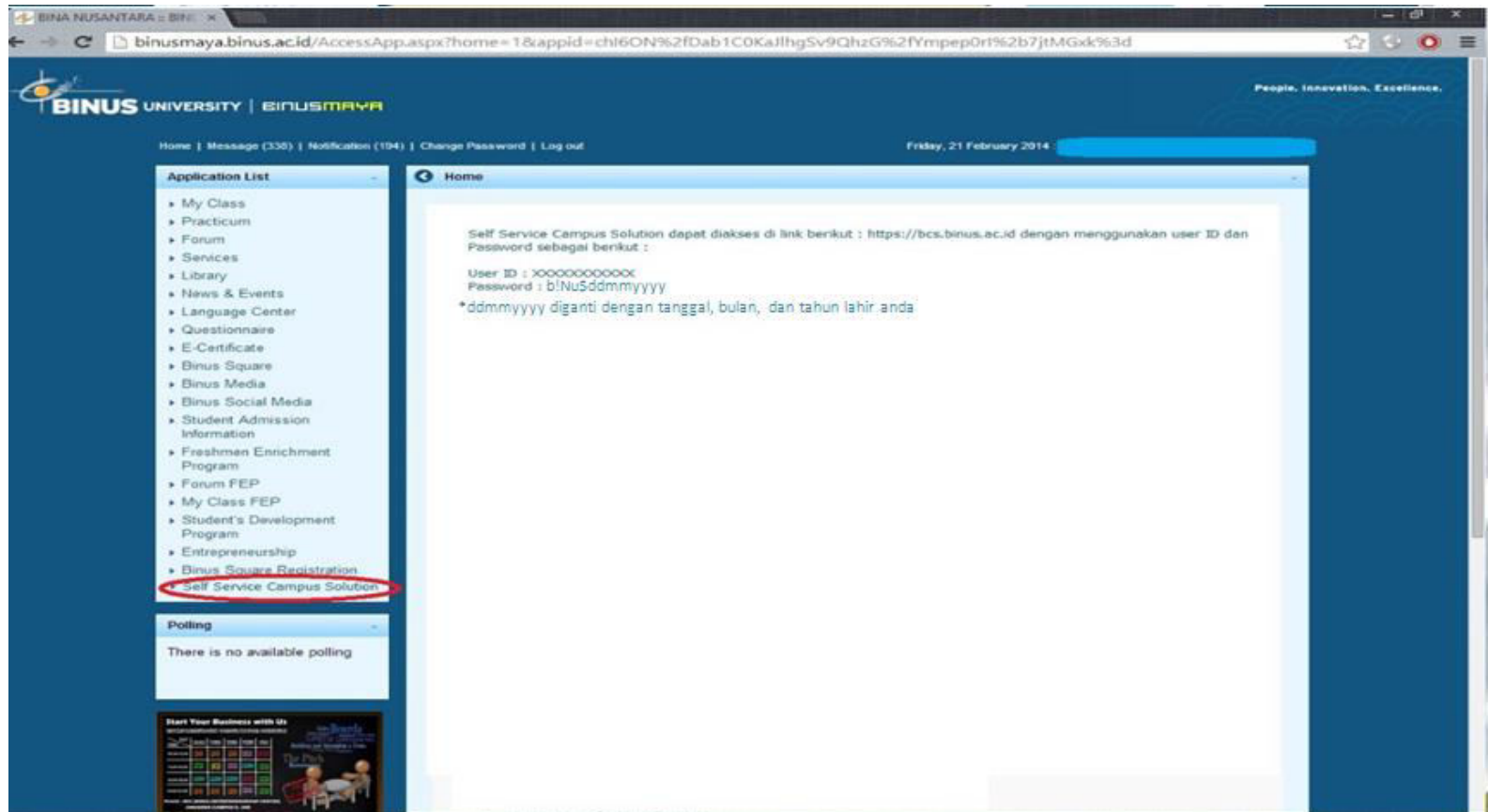
User ID : XXXXXXXXXX
Password : b!Nu\$ddmmmyyy

*ddmmmyyy diganti dengan tanggal, bulan, dan tahun lahir anda

The background of the website shows the Binus University logo, navigation links, and a list of applications on the left sidebar. The main content area displays a 'My Goal' section and a 'MY MOST VISITED SERVICE' table.

Rank	Service Name
1	Payment Status
2	Exam Score
3	Auto debit Status
4	Theory Exam Schedule
5	Absence

Mahasiswa bisa melihat informasi user ID dan default password yang akan digunakan untuk login ke <http://bcs.binus.ac.id> pada menu Self Service Campus Solutions di Binusmaya masing-masing.



The screenshot shows the Binusmaya website interface. The top navigation bar includes the BINUS UNIVERSITY logo, the text "BINUS UNIVERSITY | BINUSMAYA", and the tagline "People, Innovation, Excellence.". Below the navigation bar, there are links for "Home", "Message (330)", "Notification (194)", "Change Password", and "Log out". The date "Friday, 21 February 2014" is displayed on the right. The main content area is divided into two columns. The left column contains an "Application List" with various options, including "Self Service Campus Solution" which is circled in red. The right column displays a "Home" message stating: "Self Service Campus Solution dapat diakses di link berikut : <https://bcs.binus.ac.id> dengan menggunakan user ID dan Password sebagai berikut :
User ID : 000000000000
Password : b!Nu\$dmdmmyyyy
*ddmmyyyy diganti dengan tanggal, bulan, dan tahun lahir anda".

The background is a solid blue color. On the left side, there are two overlapping circles. The circle in the foreground is a lighter shade of blue and is partially cut off by the left edge of the frame. The circle behind it is a darker shade of blue and is also partially cut off. The word "Question" is written in white, bold, sans-serif font, centered horizontally and positioned between the two circles.

Question

Contact Us

Kampus Kemanggisan

BINUSMAYA



Binusmaya : Menu Services → Contact Us
FB Page : Helpdesk Binus
: Student Registration and Service Center
Twitter : @haibinus



Lokasi SSC : Kampus Anggrek Lt. 1

Jam operasional:

- Senin – Jumat : 08.00 - 20.00
- Sabtu : 09.00 - 17.00



Telp: 021-5345830

ext. 1181 / 1182 / 1184 (Layanan Mahasiswa)

ext. 1183 / 1185 (Layanan Keuangan Mahasiswa)

